

WE ARE HIRING!!!!

1. FRONT OFFICE RESERVATIONS MANAGER

An exciting opportunity has arisen in our organization for a Front Office Reservations Manager to be based in Bulawayo with the following:

- Ideal candidate should possess excellent PR skills, good acumen, strong managerial leadership experience and qualities
- Candidate to have experience in liaising with Travel Agents and bring own database of clients will be preferred.
- Fluency in English and proficient in MS Office
- Possess Graduate / Diploma from a recognized Hotel School is a prerequisite.
- A clean class 4 driver's license is an added advantage
- Immediate start

2. ASSISTANT CHEF

Required for a Hotel Restaurant in Bulawayo for immediate start.

- Candidate must have 2 years minimum working experience in kitchen costing, preparation and cooking of meals.
- An all rounder with ability to work efficiently and within a team environment.
- A creative innovative culinary spirit is a must.
- Possess a Graduate / Diploma from a recognized Hotel School

3. HR / PAYROLL OFFICER

- Creates and maintains detailed, complete and accurate records of all interactions.
- End to end payroll administration, management and reporting of monthly and end of year transactions
- Calculation & remittance of all statutory obligations monthly
- Updating of the NSSA portal monthly
- Candidate to have practical knowledge of payroll packages like Payview and Belina a prerequisite
- Proficient in MS Office and to have a good interpretation of the Labour law.
- Graduate / Diploma holder of an hr/payroll qualification from a reputable institution a must
- Clean class 4 driver's license an added advantage
- Immediate start.

Interested candidates possessing the above stated should send their detailed CVs to maud2779@gmail.com by not later than Wednesday 19th June 2024.