

CITY OF HARARE



VACANCY NOTICE

HARARE TO ACHIEVE A WORLD CLASS CITY STATUS BY 2025

POSITION : CHIEF CIVIL ENG. TECHNICIAN (1 Position)
GRADE : 7
LOCATION : OLD MUTUAL
DEPARTMENT : HARARE WATER
REPORTING TO : PRINCIPAL ENGINEER (Trunk Systems Mgt)

Applications are invited from suitably qualified and experienced persons for appointment in the above vacant position in the Production Division of the Harare Water Department.

Job Objectives

Responsible for day to day running of the Control Centre, which comprises of mainly analyzing and interpreting GIS and Operational data.

Key Duties

- Developing and implementing data analyses, data collection systems and other strategies that optimize statistical efficiency and quality
- Interpreting data, analyzing results using statistical techniques
- Identifying patterns and trends in data sets
- Reporting the results back to the relevant stakeholders
- Determine actions (new and corrective actions) to ensure data quality, integrity and security
- Performance Management

Qualification and experience

- Higher National Diploma in Civil Engineering
- A Degree in Civil Engineering will be an added advantage
- ZIE Technician Member
- Three years working experience in a related environment
- Strong analytical skills with the ability to collect, organize, analyze, and disseminate significant amounts of information with attention to detail and accuracy
- Knowledge of statistics and experience using statistical packages for analyzing datasets (e.g. Excel, R, Python etc.)
- Familiar with GIS software

Key Individual Competences

- Leadership skills
- Ability to write comprehensive reports
- Strong verbal and written communication skills
- An analytical mind and inclination for problem-solving

COMPENSATION AND BENEFITS

- A competitive salary commensurate with the post and other benefits will be disclosed to successful candidates.

Written application and detailed Curriculum Vitae including certified copies of relevant certificates should be submitted to:-

The Acting Human Capital Director
P.O. Box 1680
Rowan Martin Building
HARARE

Or hand deliver to Records Office – Rowan Martin Building.

(Clearly indicate on the envelope the position being applied for)
CANVASSING WILL DISQUALIFY APPLICANTS

NB: City of Harare is an equal opportunities employer.

To arrive not later than **6 OCTOBER 2023**